

Bloomfield Village Association

Trustee Meeting

November 17, 2015

Trustees present: Andrea O'Donnell, Tom Brookover, Jeff Kern, Tim O'Hara, Ron Ross, Jack Marwil, Susan Ferrari, Cathy Weissenborn, Bret Zilka, Margie Parker, Trish Saulnier, Art Atkinson (Village Mgr.), Tim Currier, (Village Counsel)

Andrea O'Donnell called the meeting to order at 6:56 PM

Fire Department Report: Chief Geoff Hockman Reported

- The fire department made 5 runs during the month of October. Two were fire alarms that nothing was found, 2 citizens assist calls and one odor investigation.
- Greg Forrest and Cory Kroneman passed their Firefighter One and Fire Fighter Two certification on November 5th at Oakland University and will move from provisional to firefighter status. Congratulations to both.
- Fire Department visited to Quarton School to read stories and meet with the children.
- CPR training will continue this month with the BV volunteer firefighters with the Township fire department.

Police Department Report: Commissioner Tom Parker reported

- Quiet month for October no arrest. Traffic enforcement up 40% for warnings and 70% for enforcement
- Officer Hurd continues to get complaints for Covington school and congestion during the times of school drop off. Office Hurd was also asked if Village Police will be checking Endsleigh and Amberly roads as people are going too fast down those streets as they are cutting through to avoid Covington.
- Load enforcement was also discussed regarding the Township checking Cranbrook Rd for heavy trucks cutting through the Village. Township will enforce those restrictions once training for officers is completed.

Road Committee Report – Susie Kern, Committee Chair reported

- Susie Kern reported on behalf of the committee that they had finished the letter to be mailed out to the Village residents explaining the "Expression of Interest" document. This will need to be signed by Village residents in order for the Road Commission of Oakland County (RCOC) to begin the road replacement study. It will take the RCOC up to 2 years to determine the condition of the roads and give an up to date cost estimates to replace the Village roads.
- It would require a 51% majority of household's approval for the RCOC to go ahead and do a study. This study will take up to two years to complete but will not require any upfront cost to village

residents. The “Expression of Interest” is not binding. If residents decide not to go through with road construction project they are not obligated to pay for the study.

- Cranbrook Rd, Covington Rd and parts of Glengarry will not be included in the new road replacement estimates.
- Volunteers are encouraged to join the committee
- A list of FAQ’s and answers along with a list of Road committee contacts will be added to the Village Website for residents to review and call if they have additional questions.
- Deadline is December 31st, to facilitate getting as many responses in as soon as possible and getting the study underway if responses are favorable.

Architectural Reviews

Andrea O’Donnell read the standard introductory language

1015 N Glengarry Rd. – Chris Devine – Outdoor Wood burning Fireplace

- Patio approved by Village Manager and wood burning fireplace meets fire marshals requirements.
- Homeowners still need to go through the ZBA process with the Township.

Motion to Approve and recommend Township approval - Passed Unanimously

2535 Endsleigh Dr. – Michael and Julie Abrams- Rear Yard gas Fireplace

- Proposed gas Fireplace meets the side and rear set back requirements
- Homeowners still need to go through the ZBA process with the Township.

Motion to Approve and recommend Township approval - Passed Unanimously

Approval of 10/20/2015 Minutes – Motion to approve with changes passed unanimously. Minutes will be posted to the Web site

Treasurers Report –Account activity was reviewed online and was found to be in order for October. The President has also reviewed statement activity.

Motion to approve Treasurer’s report- passed unanimously

Legal Report – Maple road down to 3 lanes is going well. Tim discussed the process to make changes to the bylaws and the need to have those changes voted on by members of the association at the annual meeting. .

.Village Manager’s Report:

- 4th notice for payment of Maintenance Fund assessment went out in November. 10 homes remain unpaid. 2014 has one home outstanding.
- Village 2015 Fall Bulletin ads \$6300 billed, \$200 paid as of November. For the Winter Bulletin advertisers will be asked to pre-pay instead of being invoiced.
- Architectural guidelines revisions still need to be completed. Printer is ready to make updates.

- Bradway Park Pavilion – Garden Club said we should redo the concrete and budget funds necessary to make sure it is done right.

Village Manager Actions

- 655 Hamilton – Twp will follow up in the spring to make sure landscaping and painting are attended to.
- 412 Hamilton - Homeowner implemented hardscape and landscaping changes without BVA or Township approvals. Were contacted on 11/5/2015 and requested to submit plans for review. Homeowners will be asked to have a ZBA review and attended the Dec 15 meeting to review plans.
- Bradway resident complained about 2 trailers being on the street. Trailers were removed after Police notified the homeowner and impounding process was initiated.
- Tree lighting on December 6th at 5:00

Old Business

By Laws Revision: Discussion from the board centered on how a member of the association should be defined and who is eligible to vote at the annual meeting to vote for Village officers. A motion was made that **“The board resolves that people will be required to provide a driver’s license or a voters registration to show age and proof of residency to vote at the annual meeting.**

Notification of the new rules will be sent to residents before the next annual meeting.

Motion to approve: 8 approved 2 abstained, 1 disapprove: Motion passes

- **Office Capability Upgrade-** Copy machine: Ron Ross reviewed the different bids and informed the board that the Xerox proposal made the most sense based on our current usage. Xerox is proposing a per page rate vs. the flat rate proposals made by the other bidders and on an annual basis it reflected the lowest cost. The budget will be changed to reflect the annual cost of leasing the machine vs. purchase.

Motion to approve the lease of a Xerox 7535 copier/printer, passed unanimously.

- **New Website Development-** Ron Ross reviewed the cost and capabilities, which allow the Village to pay one annual fee, receive concierge service, add simplicity and capacity in adding new pages, online payment features and future advertising potential.

Motion to approve new website development, passed unanimously.

- **Maintenance Fund Budget 2016** - Cathy Weissenborn reviewed the proposed budget for 2016. Adjustments were made to reflect the lease of a new copier, the cost to add the website services and sign post replacements and upgrades to lettering.

Motion to approve 2016 Maintenance Fund budget, passed unanimously.

New Business

- Atkinson Consulting, approve contract for 2016

Motion to approve contract, passed unanimously

- Discussed the retention of Beier Howlett renewal for legal services next year, no change in hourly rate for 2015

Motion to approve renewal, passed unanimously

- Sign replacement: Ted Gautier, Deputy Fire Chief, offered to create new sign plate using the traditional script generated by a cad cam milling process at a cost of \$55 per plate installed. Each sign would require 4 plates. The board agreed that this was a cost effective and efficient way to upgrade our street signs while retaining their traditional look and appearance. Board agreed to allow Ted to start the replacement process and to allow funds in the budget to go forward.

Meeting adjourned at 9:19 pm

Next Meeting December 15th, 2015

Respectfully Submitted by Jeff Kern